

# RITA FINANCE AND LEASING LIMITED

CIN:L67120DL1981PLC011741

Registered Office: D-328, Basement Floor, Defence Colony, New Delhi- 110024

E-mail:[ritaholdingsltd@gmail.com](mailto:ritaholdingsltd@gmail.com); Website:[www.ritafinance.in](http://www.ritafinance.in); Tel.: 011-46772202

July 18, 2024

To,

Department of Corporate Relations BSE Limited P. J. Towers, Dalal Street, Fort Mumbai-400 001	Metropolitan Stock Exchange of India Limited 205(A), 2nd floor, Piramal Agastya Corporate Park, Kamani Junction, LBS Road, Kurla (West), Mumbai – 400070
Security Code: 543256	Symbol: RFL

Sub: Submission of Reconciliation of Share Capital Audit Report under Regulation 76 of SEBI (Depository & Participants) Regulations, 2018 for quarter ended June 30, 2024.

ISIN: INE018S01016

SYM:RFL

This is with reference to the submission of Reconciliation of Share Capital Audit Report as required under **Regulation 76 of SEBI (Depository & Participants) Regulations, 2018** in respect of compliance for the quarter ended June 30, 2024.

Kindly take the above information on your records and acknowledge the receipt.

Thanking You,  
Yours truly

For Rita Finance and Leasing Limited

Pawan Kumar Mittal  
Director  
DIN: 00749265

**Encl: Annexure**



**G AAKASH & ASSOCIATES**

Company Secretaries

**RECONCILIATION OF SHARE CAPITAL AUDIT REPORT**  
**(Pursuant to Regulation 76 of the SEBI (Depositories and Participants) Regulations,**  
**2018 r/w SEBI Circular dated 31.12.2002**

1.	Report For the Quarter ended	:	<b>30<sup>th</sup> June , 2024</b>	
2.	ISIN	:	INE018S01016	
3.	Face Value	:	Rs. 10/- {Rupees Ten}	
4.	Name of the Company	:	<b>RITA FINANCE AND LEASING LIMITED</b>	
5.	Registered Office Address	:	D-328, Basement Floor, Defence Colony, New Delhi- 110024	
6.	Correspondence Address	:	D-328, Basement Floor, Defence Colony, New Delhi- 110024	
7.	Telephone & Fax No.	:	011-46772202	
8.	Email Address	:	ritaholdingsltd@gmail.com	
9.	Names of the Stock Exchanges where the company's securities are listed	:	BSE Limited ( BSE) Metropolitan Stock Exchange of India Limited (MSEI)	
		:	<b>No. of Shares</b>	<b>Percentage of Total Issued Capital</b>
10.	Issued capital	:	1,00,00,000	100.00
11.	Listed Capital (Exchange wise) (As per company records) BSE Limited ( BSE) Metropolitan Stock Exchange of India Limited (MSEI)	:	1,00,00,000	100.00
12.	Held in Dematerialized Form in CDSL	:	9172407	91.72
13.	Held in Dematerialized Form in NSDL	:	822696	8.23
14.	Physical	:	4897	0.05
15.	Total No. of shares (12+13+14)	:	1,00,00,000	100.00
16.	Reasons for difference if any, between (10&11), (10&15) and (11&15)	:	N.A	



17.	Details of changes in share capital during the quarter under consideration as per Table below:						
	<b>Particulars*</b>	<b>No. of shares</b>	<b>Applied for listing</b>	<b>Listed on Stock Exchanges (Specify Names)</b>	<b>Whether intimated to CDSL</b>	<b>Whether intimated to NSDL</b>	<b>In-principle approval pending from SE</b>
	Rights, Bonus, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)						
18.	Register of Members is updated. If not, updated upto which date	:	Yes N.A.				
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	:	Nil				
20.	Has the Company resolved the matter mentioned in Point no.19 above in the Current quarter? If not, reason why?	:	N.A.				
21.	Mention the total no. of requests, if any, Confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:						
	<b>Total No. of Demat Requests</b>	<b>No. of Requests</b>	<b>No. of Shares</b>	<b>Reasons for Delay</b>			
	Confirmed after 21 Days	Nil	Nil	N.A.			
	Pending for more than 21 days	Nil	Nil	N.A.			
22.	Name, Address & Tel. No. of Compliance Officer	:	Mrs. Rashi Singhal (Company Secretary & Compliance Officer) Add:- D-328, Basement Floor, Defence Colony, New Delhi- 110024 Tel.No.- 011-46772202, Email Id:- ritaholdingsltd@gmail.com				
23.	Name, Address & Tel No. of the Reconciliation of Share Capital Auditor	:	G Aakash & Associates 1878, H.B.C Sector -13, 17, Panipat 132103, Haryana Ph: 991264017, email: cs.goelaakash@gmail.com				
24.	Appointment of common agency for Share Registry Work	:	<b>Skyline Financial Services Private Limited</b> D-153 A, 1 <sup>st</sup> Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 Ph.: 011-64732681				



25.	Any other detail that Practicing Company Secretary may Like to provide(e.g. BIFR Company, Delisting from SE)	:	N.A.
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**For G Aakash & Associates  
Company Secretaries**



**Date: 17.07.2024**

**Place: Haryana**

**Aakash Goel**

**(Prop.)**

**M. No.: A57213**

**CP No.: 21629**

**UDIN: A057213F000764117**



**G AAKASH & ASSOCIATES**

Company Secretaries

**CERTIFICATE ON RECONCILIATION OF SHARE CAPITAL AUDIT REPORT AS PER  
REGULATION 76 OF SEBI (DEPOSITORY & PARTICIPANTS) REGULATIONS, 2018 FOR  
THE QUARTER ENDED 30<sup>TH</sup> JUNE, 2024**

As information provided by the management of the company i.e. **RITA FINANCE AND LEASING LIMITED** (CIN: L67120DL1981PLC011741), having its registered office at D-328, Basement Floor, Defence Colony, New Delhi- 110024, for the purpose of issuing Certificate under Regulation 76 of SEBI (Depository and Participants) Regulation, 2018 regarding reconciliation of the total issued capital, listed capital and capital held by depositories in dematerialized form, details of any change in share capital during the quarter ended on **30<sup>th</sup> June, 2024** as per the procedure laid down under SEBI (Depository & Participants) Regulations, 2018 and based on our such examination as well as the information and explanations given to us by the company, the Company is listed under **BSE Limited and Metropolitan Stock Exchange of India Limited**, we hereby report and certify that during the quarter ended on **30<sup>th</sup> June, 2024**.

- a) There is trading held in during the quarter.
- b) The Register of Members of the Company is updated.
- c) There were no physical share transfers during the quarter.

**For G Aakash & Associates  
Company Secretaries**



**Aakash Goel**

**(Prop.)**

**M. No.: 57213**

**CP No.: 21629**

**UDIN: A057213F000764117**

**Date: 17.07.2024**

**Place: Haryana**