

RITA FINANCE AND LEASING LIMITED

CIN:L67120DL1981PLC011741

Registered Office: D-328, Basement Floor, Defence Colony, New Delhi- 110024

E-mail:ritaholdingsltd@gmail.com; Website:www.ritafinance.in; Tel.: 011-46772202

January 16, 2024

To,

Department of Corporate Relations BSE Limited P. J. Towers, Dalal Street, Fort Mumbai-400 001	Metropolitan Stock Exchange of India Limited 205(A), 2nd floor, Piramal Agastya Corporate Park, Kamani Junction, LBS Road, Kurla (West), Mumbai – 400070
Security Code: 543256	Symbol: RFL

Sub: Submission of Reconciliation of Share Capital Audit Report under Regulation 76 of SEBI (Depository & Participants) Regulations, 2018 for quarter ended December 31, 2023.

ISIN: INE018S01016

SYM:RFL

This is with reference to the submission of Reconciliation of Share Capital Audit Report as required under **Regulation 76 of SEBI (Depository & Participants) Regulations, 2018** in respect of compliance for the quarter ended December 31, 2023.

Kindly take the above information on your records and acknowledge the receipt.

Thanking You,
Yours truly

For Rita Finance and Leasing Limited
(Formerly Known as Rita Holdings Limited)

Pawan Kumar Mittal
Director
DIN: 00749265

Encl: Annexure



G AAKASH & ASSOCIATES

Company Secretaries

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT
(Pursuant to Regulation 76 of the SEBI (Depositories and Participants) Regulation
r/w SEBI Circular dated 31.12.2002

1.	Report For the Quarter ended	:	31st December , 2023
2.	ISIN	:	INE018S01016
3.	Face Value	:	Rs. 10/- {Rupees Ten}
4.	Name of the Company	:	RITA FINANCE AND LEASING LIMITED
5.	Registered Office Address	:	D-328, Basement Floor, Defence Colony, New Delhi- 110024
6.	Correspondence Address	:	D-328, Basement Floor, Defence Colony, New Delhi- 110024
7.	Telephone & Fax No.	:	011-46772202
8.	Email Address	:	ritaholdingsltd@gmail.com
9.	Names of the Stock Exchanges where the company's securities are listed	:	BSE Limited (BSE) Metropolitan Stock Exchange of India Limited (MSEI)

		:	No. of Shares	Percentage of Total Issued Capital
10.	Issued capital		1,00,00,000	100.00
11.	Listed Capital (Exchange wise) (As per company records) BSE Limited (BSE) Metropolitan Stock Exchange of India Limited (MSEI)	:	1,00,00,000	100.00
12.	Held in Dematerialized Form in CDSL	:	9258806	92.59
13.	Held in Dematerialized Form in NSDL	:	736297	7.36
14.	Physical	:	4897	0.05
15.	Total No. of shares (12+13+14)	:	1,00,00,000	100.00
16.	Reasons for difference if any, between (10&11), (10&15) and (11&15)	:	N.A	



1878, H.B.C., Sector-13, 17, Panipat-132103, Haryana, Phone: +91-9991264017, 8377974087
Email: cs.goelaakash@gmail.com

17.	Details of changes in share capital during the quarter under consideration as per Table below:						
	Particulars*	No. of shares	Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principle approval pending from SE
	Rights, Bonus, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)						
18.	Register of Members is updated. If not, updated upto which date	:	Yes N.A.				
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	:	Nil				
20.	Has the Company resolved the matter mentioned in Point no.19 above in the Current quarter? If not, reason why?	:	N.A.				
21.	Mention the total no. of requests, if any, Confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:						
	Total No. of Demat Requests	No. of Requests	No. of Shares	Reasons for Delay			
	Confirmed after 21 Days	Nil	Nil	N.A.			
	Pending for more than 21 days	Nil	Nil	N.A.			
22.	Name, Address & Tel. No. of Compliance Officer	:	Mr. Pawan Kumar Mittal (Compliance Officer) Add:- D-328, Basement Floor, Defence Colony, New Delhi- 110024 Tel.No.- 011-46772202, Email Id:- ritaholdingsltd@gmail.com				
23.	Name, Address & Tel No. of the Reconciliation of Share Capital Auditor	:	Mr. Aakash Goel G Aakash & Associates Company Secretaries Address: 1878, H.B.C., Sector-13, 17, Panipat-132103, Haryana Ph: 9991264017				
24.	Appointment of common agency for Share Registry Work	:	Skyline Financial Services Private Limited D-153 A, 1 st Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 Ph.: 011-64732681				



25.	Any other detail that Practicing Company Secretary may Like to provide(e.g. BIFR Company, Delisting from SE)	:	N.A.
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**For G Aakash & Associates
Company Secretaries**

**Date: 14.01.2024
Place: Haryana**



**Aakash Goel
(Prop.)**

M. No.: A57213

CP No.: 21629

UDIN: A057213E003213828



G AAKASH & ASSOCIATES

Company Secretaries

**CERTIFICATE ON RECONCILIATION OF SHARE CAPITAL AUDIT REPORT AS PER
REGULATION 76 OF SEBI (DEPOSITORY & PARTICIPANTS) REGULATIONS, 2018 FOR
THE QUARTER ENDED 31ST DECEMBER, 2023**

As information provided by the management of the company i.e. **RITA FINANCE AND LEASING LIMITED** (CIN: L67120DL1981PLC011741), having its registered office at D-328, Basement Floor, Defence Colony, New Delhi-110024, for the purpose of issuing Certificate under Regulation 76 of SEBI (Depository and Participants) Regulation, 2018 regarding reconciliation of the total issued capital, listed capital and capital held by depositories in dematerialized form, details of any change in share capital during the quarter ended on **31st December , 2023** as per the procedure laid down under SEBI (Depository & Participants) Regulations, 2018 and based on our such examination as well as the information and explanations given to us by the company, the Company is listed under **BSE Limited and Metropolitan Stock Exchange of India Limited** , we hereby report and certify that during the quarter ended on **31st December , 2023**.

- There is trading held in during the quarter.
- The Register of Members of the Company is updated.
- There were no physical share transfers during the quarter.

**For G Aakash & Associates
Company Secretaries**

Aakash Goel

**Aakash Goel
(Prop.)**

M. No.: A57213

CP No.: 21629

UDIN: A057213E003213828



Date: 14.01.2024

Place: Haryana